

Terms and Conditions MĚ100 (The City) 2025

1. Preamble

- 1.1. These terms and conditions (hereinafter referred to as "Terms") are established in accordance with European and Czech legislation, particularly the General Data Protection Regulation (GDPR), the University Education Act 111/1998 Sb., and the Copyright Act 121/2000 Sb.
- 1.2. Furthermore, the Terms are consistent with the Academic Regulations of the Czech Technical University in Prague (CTU) and the Faculty of Architecture, CTU Academic Regulations.
- 1.3. Any provisions or sections of these Terms that are found to be in contradiction with applicable legislation at the university, national, or European Union level shall be deemed invalid to the extent of such contradiction.

2. The Conference

- 2.1. The PhD conference (hereinafter referred to as "Conference") is organised by PhD students and their supervisors at the Faculty of Architecture. The event is co-funded by grant SVK 53/25/F5.
- 2.2. The conference's primary objective is to establish a platform for exchanging scientific knowledge. It is acknowledged that opinions presented by participants at the Conference may not align with those of the organisers.
- 2.3. The conference programme will be published on the official Conference webpage "www.me100.info". The organisers reserve the right to modify the programme.
- 2.4. In extraordinary circumstances, the Conference may be postponed or cancelled. Such decisions shall only be made for significant reasons. Participants are hereby informed that they shall have no entitlement to claim compensation for travel or other expenses incurred. All participants will be promptly notified in the event of postponement or cancellation.
- 2.5. The Conference event will be recorded and subsequently published online.

3. The Conference Participants

- 3.1. The Conference is open to all individuals. However, the organisers retain the exclusive right to reject or terminate the participation of any individual in cases of serious violations of university regulations or Czech law, as referenced in the Preamble.
- 3.2. Participation in the Conference is free of charge.
- 3.3. Participants may attend the Conference either in person or virtually.
- 3.4. Participation categories are classified as active or passive:
 - 3.4.1. Active participation requires presenting a contribution on the day of the Conference.
 - 3.4.2. Passive participation grants the right to attend the Conference either in person or online without presenting.
- 3.5. Active participants must submit extended abstracts for approval by the scientific committee. The extended abstract must follow the abstract template published on the conference website. The committee reserves the discretionary right to reject submissions deemed scientifically insufficient or outside the scope of the Conference. Authors of rejected submissions will be notified, and their status will be changed to passive participants.

- 3.6. Extended abstracts of active participants will be compiled and published in the Book of Extended Abstracts. This publication does not constitute a regular scientific publication. Participants may request the publication of their contributions in Acta Polytechnica as a special issue titled “PCT 2025,” subject to the organisers' approval. The organisers reserve the right to reject such requests if contributions do not meet Acta Polytechnica's regulations.
- 3.7. Active participants are obligated to collaborate with organisers in preparing the Book of Extended Abstracts, including conducting grammar checks, correcting references, and making other necessary amendments.
- 3.8. All participants must adhere to the instructions and guidelines provided by the organisers throughout the Conference.

4. The Conference Organisers

- 4.1. The conference head is Vit Rezac (associate professor at the Department of Spatial Planning, Faculty of Architecture, CTU in Prague).
- 4.2. The scientific committee members will be listed on the Conference webpage following their initial meeting.
- 4.3. The head of the Conference holds the authority to appoint additional organisers as necessary and is accountable to the main organiser.

5. Personal Data Protection

- 5.1. The Conference organisers are committed to processing personal data in accordance with the GDPR.
- 5.2. All personal data collected will be securely stored on protected servers.
- 5.3. Personal data will be used solely for purposes related to the organisation and administration of the Conference.

6. Final Section

- 6.1. These Terms are available for review on the official Conference webpage.
- 6.2. The organisers reserve the right to amend these Terms as deemed necessary. Any changes will be communicated to registered participants in a timely manner.
- 6.3. By submitting a registration form for the Conference, participants expressly agree to comply with these Terms.
- 6.4. These Terms were approved by Conference Scientific Committee on May 5, 2025.